

BROADWAY PARISH COUNCIL

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Minutes of the Ordinary Meeting of Broadway Parish Council held in Broadway Village Hall on Tuesday 11th March 2025 at 7.30pm

1037. Attendance and Apologies:

Present: Cllrs Neate, Preece, Wilkins, Toms, Frayne and Jones; Mrs Larsson (Clerk);

Apologies: Cllr Champion; Somerset Council Cllr Osborne

1038. Declarations of Interest / Dispensations: None.

1039. Minutes of the meeting held on 4th February 2024

RESOLVED to approve the minutes as a true record of the previous meeting.

1040. Planning Applications

a. New Applications:

- i. 25/00319/HOU - Sunrays Hare Lane Broadway TA19 9LN - Erection of single storey rear extension and replacement front porch.

RESOLVED to submit a SUPPORT response to the application with the proposed design being aesthetically pleasing with no expected detrimental impact on visual amenity.

b. Updates and Enforcement:

Some concern has been raised around traffic management of the site being developed behind The Bell, with large vehicles entering the village outside of agreed times. Cllr Neate will make contact with the site office to make them aware of concerns and the situation will be monitored.

Cllr Neate is engaging in communication with neighbouring parishes in the Blackdown Hills where they are developing strategies for responding to planning applications. Consideration will be given to whether engagement of a planning consultant would be beneficial in dealing with responding to large scale developments. To be re-visited at a future meeting.

The Council's full responses to all planning applications are available to view against the respective applications on the Somerset Council planning portal [Link to Planning Portal](#)

1041. Accounts and Financial Information

- a. Financial statement to 28/2/25: RESOLVED to approve the financial statement.

- b. Payments requiring authorisation

The Council RESOLVED to authorise the following payments:

Clerk salary & PAYE to 28/2/25 (restricted information under GDPR)	
Administration costs	£5.32
24/25 hall hire	£110.00
Playground tree works	£144.00
Playground Inspection	£144.00

- c. Reserves policy: RESOLVED to adopt the updated policy to reflect the way the council manages the general reserve.

1042. Horton & Broadway Youth Group grant request

Application was received for a grant of £250 to support provision of first aid training for volunteers and an off-site activity for the group attendees. RESOLVED to award £250 towards the activities.

1043. Memorial bench at Standerwick Orchard

The council previously agreed placement of a memorial bench at Standerwick Orchard in principle, subject to details of the bench and exact location being confirmed. RESOLVED to allow installation of a bench at Standerwick Orchard, constructed of a recycled material which requires no ongoing maintenance and is to be fixed to the ground for safety reasons. The council proposed that the bench be donated to the parish following installation, at which stage, the council would take responsibility for periodic inspection of the bench for safety and could include it within the council's asset list for insurance purposes.

The Council also RESOLVED to cover the cost of the installation on a permanent base which could be funded from restricted CIL reserves. Costs will be obtained.

1044. Possible uses of S106 funds from developments

Councillors discussed facilities which would benefit the parish but noted the challenge in any recreational development due to availability of suitable spaces. Councillors will research any possible suitable areas of land and re-visit at a later date.

1045. General Updates and Actions

Highways: Reinstatement of speed limit signage on Broadway Road still to be investigated with Traffic Management.

While understood to be in early planning stage, improvements to the Suggs Lane bridge are expected to take place following completion of drainage works by Wessex Water.

Problems in the road such as potholes and other hazards can be reported to Somerset Council online: <https://www.somerset.gov.uk/roads-travel-and-parking/report-a-problem-on-the-road/>

- a. Flooding: Cllr Neate attended a meeting in Ilminster arranged by the Yeovil MP, Adam Dance with Wessex Water and the SRA in attendance to answer questions. Some useful information was obtained in relation to attenuation ponds in developments and potential for maintenance by the SRA which will be investigated further.
- b. Wessex Water are due to begin drainage improvement works at Suggs Lane on the 6th May. It is understood the public right of way along the route will be closed for safety and Suggs Lane is expected to be closed for a long period while the works are undertaken.
Rights of Way: Repair to the gate from St James' to the Bell field has been completed.
Residents can report issues direct to Somerset Council using the following reporting tool: <https://roam.somerset.gov.uk/roam/map>
- c. Playpark: Annual inspection has been completed with some areas requiring remedial works including the large wooden play frame and zip wire. Quotes discussed as per confidential item 1050. The fallen tree was removed.
- d. Defibrillator: Defibrillator checks have been carried out on the 1st March and report submitted. Pads expire on 31/3 and have been reported as needing replacement. Cllr Toms will monitor.
- e. Speed Indicator Device: Device is being moved regularly and data downloaded regularly and will continue to be reviewed to build a picture of vehicle movements.
- f. Volunteering and Community Group Updates: Eco group have been working in the play park weeding. The Cricket Club is being prepared for start of the new season.
- g. Clerks Report (in addition to items already reported): No additional items to report.
- h. Local Community Network: No updates to report at the time of the meeting. More information on LCNs can be found at the following link: <https://www.somerset.gov.uk/local-community-networks/>

1046. Correspondence/Matters for Report

General correspondence and updates are circulated to councillors regularly.

1047. Other matters raised

1048. Items for the next meeting:

- a. Banking arrangements and investment of reserves.
- b. Review CIL funds and possible uses.

1049. Date of next ordinary meeting: Tuesday 1st April 2025.

Exempt Business: The Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded in accordance with the Public Bodies (Admission to Meetings) Act 1960, and they are instructed to withdraw.

1050. Play park remedial quotes

Inspect and Repair provide a quote for remedial works following the recent inspection. The Clerk advised that obtaining quotes from other contractors has been challenging at other parishes, with some contractors wanting charge for a visit to assess and provide the quote. Quotes at other parishes from alternative contractors have been significantly higher for both parts and labour costs. Inspect & Repair are locally based and have provided a very efficient service to date and the Clerk would recommend using them for these initial repairs.

RESOLVED to proceed with the quotation from Inspect & Repair at a cost of £1,144.19 + vat.

The Chair closed the meeting at 8.45pm.

Signed*Steve Neate, Chairman*.....

Date ...*1st April 2025*.....